



**Request for Non-Asset
Disposal Form**
(Items with cost less than USD 1,500.00)
"Please submit original only"

*Empowered lives.
Resilient nations.*

RAD No: 201901

To be Completed by Submitting Office	
Submitting Office: DPRK	Date of Request: 2019.1.4
IMA Contact: Sol Hyang Kwak <i>Sol Hyang Kwak</i>	Contact Number: <i>2019-01</i>
Signature of Submitting Office: <i>[Signature]</i>	
Name: <u>Yu Hua</u>	

1. Description (item name/ model/manufacture)	Serial Number (Not applicable for furniture)	ID number, if Applicable	Tag number, if Applicable	Year of Purchase	Purchase Value
Disital Camera	Kodak pixpro AZ362		PRKEQP269	2015	316.16US\$
Remarks:	SERCARB PROJECT HAS ENDED ON 30 JUNE 2018 WITH ONE CAMERA IN ITS ASSET LIST. PROVIDED THAT WILL ONLY BE TWO MORE PROJECTS IN EXISTENCE IN 2019. THE CO MANAGEMENT AND PROJECT MANAGEMENT DECIDED TO TRANSFER THE CAMERA TO SES PROJECT AS FOLLOWS: Camera. Kodak pixpro AZ362- transfer to SES Tag no: PRKEQP269				

Signature of Operations Manager:

[Signature]

09/01/2019

Name: Kiye Mwakawago

United Nations Development
Programme

조선민주주의인민공화국주재
유엔개발계획대표부



Room to Room Inventory Check List
(Office #102)

Tag Number	Description	Serial Number	Asset ID withdrawal	Asset Tag withdrawal	Acquisition Date	Purchasing Price (USD)	Project ID
PRKEQP011	air conditioner, Hiher						
PRKEQP153	telephone, white						
PRKEQP154	telephone, white						
PRKEQP072	flipchart						
PRKFUR043	book case, 2 doors, steel, gray						
PRKFUR044	book case, 2 doors, steel, gray						
PRKFUR027	book case, 2 glass doors, maple						
PRKFUR244	desk with shelves						
PRKFUR245	desk with shelves						
PRKFUR251	desk with shelves						
PRKFUR132	chair, presidential, black						
PRKFUR142	chair, presidential, black						
	chair, presidential, black						
PRKFUR146	chair, wooden, maple						
PRKFUR191	chair, wooden, maple						
PRKFUR397	chair, wooden, maple						
PRKFUR219	coat rack, steel, white						
	coat rack, wooden, black						
PRKFUR343	Drawer, 2 floor, maple						
PRKFUR359	Drawer, 4 floor, steel						
PRKEQP269	Distal Camera	Kodak pixpro AZ362				\$316.16	

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유엔개발계획대표부



Inventory Focal Point, Kim Byol Song: _____



Room Custodian, Jo Gi Hyang: _____



Updated on 9th January 2019

Name	Title	Camera Model	Serial Number	Transfer to
Kim Byol Song	Administrative Assistant under SED	Disital Camera	Kodak pixpro AZ362	Jo Gi Hyang

Focal point: Kim Byol Song 

Custodian: Jo Gi Hyang 

Approve: Kiyeyeu Mwakawago 

09/01/2019

Date: 9th January 2019